

# **EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN**

**1st November 2011 to 29th February 2012**

(published as at 14th October 2011)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.  
e.g. to approve a new policy or variation to the approved budget.)



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9am to 5pm Mondays to Fridays; or on the Council's website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

## EXECUTIVE COMMITTEE MEMBERSHIP

|                            |   |
|----------------------------|---|
| Councillor Carole Gandy    | Leader of the Council and Portfolio Holder for Community Leadership & Partnership |
| Councillor Michael Braley  | Deputy Leader and Portfolio Holder for Corporate Management                       |
| Councillor Juliet Brunner  | Portfolio Holder for Community Safety & Regulatory Services                       |
| Councillor Brandon Clayton | Portfolio Holder for Housing, Local Environment & Health                          |
| Councillor J Pearce        | Portfolio Holder for Planning, Regeneration, Economic Development & Transport     |
| Councillor Derek Taylor    | Portfolio Holder for Leisure & Tourism  |
| Councillor G Chance        |   |
| Councillor M Hall          |   |
| Councillor Debbie Taylor   |   |

## CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [denise.sunman@bromsgroveandredditch.gov.uk](mailto:denise.sunman@bromsgroveandredditch.gov.uk)

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision   | Type of Decision<br>(Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments   |
|----------|----------------|---------------------------|------------------------------------|---|--------------------------------------|-----------------------------------|--|
| 1        | Council        | 5 Dec 2011                | 17 Oct 2011                        | Safeguarding Policy and Procedure                               | Non-Key                              | Councillor Juliet Brunner         | *Executive Committee will make recommendations to Council following its meeting on 15 Nov 2011 |
| 2        | Council        | 5 Dec 2011                |                                    | Gritting and Snow Clearance - Redditch Borough Council Approach | Non-Key                              | Councillor Brandon Clayton        | *Executive Committee will make recommendations to Council following its meeting on 15 Nov 2011 |
| 3        | Council        | 5 Dec 2011                |                                    | Housing Revenue Account - Outcome of Review                     | <b>Key</b>                           | Councillor Brandon Clayton        | *Executive Committee will make recommendations to Council following its meeting on 15 Nov 2011 |
| 4        | Council        | 5 Dec 2011                |                                    | Sandycroft - Future of Site                                     | <b>Key</b>                           | Councillor Michael Braley         | *Executive Committee will make recommendations to Council following its meeting on 15 Nov 2011 |
| 5        | Council        | 5 Dec 2011                |                                    | Redditch Community Safety Partnership - Future arrangements     | <b>Key</b>                           | Councillor Juliet Brunner         | *Executive Committee will make recommendations to Council following its meeting on 15 Nov 2011 |

| <b>Item No.</b> | <b>Decision Taker</b> | <b>Expected Date of Decision</b> | <b>Original Expected Date of Decision</b> | <b>Proposed Decision</b>   | <b>Type of Decision (Key or Non-Key)</b> | <b>Lead Councillor/ Portfolio Holder</b> | <b>Comments</b>   |
|-----------------|-----------------------|----------------------------------|---|--|--|--|---|
| 6               | Council               | 16 Jan 2012                      |   | Children's Centres Contract  | Non-Key                                  | Councillor Derek Taylor                  | *Executive Committee will make recommendations to Council following its meeting on 6 Dec 2011 |
| 7               | Executive             | 6 Dec 2011                       |   | Quarterly Performance Report - Quarter 2 - July to September 2011                                  | Non-Key                                  | Councillor Michael Braley                |   |
| 8               | Executive             | 6 Dec 2011                       |   | Quarterly Budget Monitoring - Quarter 2 - July to September 2011                                   | Non-Key                                  | Councillor Michael Braley                |   |
| 9               | Executive             | 6 Dec 2011                       |   | Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 2 - July to September 2011 | Non-Key                                  | Councillor Michael Braley                |   |
| 10              | Executive             | 6 Dec 2011                       |   | Quarterly Customer Services Monitoring - Quarter 2 - July to September 2011                        | Non-Key                                  | Councillor Michael Braley                |   |

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|-----------------|-----------------------|----------------------------------|---|--|--|--|--|
| 11              | Executive             | 6 Dec 2011                       |   | Quarterly Monitoring - Write Off of Debts - Quarter 2 - July to September 2011 | Non-Key                                  | Councillor Michael Braley                |  |
| 12              | Council               | 16 Jan 2012                      | 17 Oct 2011                               | Core Strategy - Consultation   | <b>Key</b>                               | Councillor Jinny Pearce                  | *Executive Committee will make recommendations to Council following its meeting on 10 Jan 2011 |
| 13              | Council               | 20 Feb 2012                      |   | Statutory Development Management Services - Proposed Fees                      | <b>Key</b>                               | Councillor Jinny Pearce                  | *Executive Committee will make recommendations to Council following its meeting on 31 Jan 2012 |
| 14              | Executive             | 31 Jan 2012                      | 11 Nov 2010                               | Street Naming Policy - Review  | <b>Key</b>                               | Councillor Michael Braley                |  |
| 15              | Executive             | 13 Mar 2012                      |   | Quarterly Performance Report - Quarter 3 - October to December 2011            | Non-Key                                  | Councillor Michael Braley                |  |

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|-----------------|-----------------------|----------------------------------|---|--|--|--|-----------------|
| 16              | Executive             | 13 Mar 2012                      |   | Quarterly Budget Monitoring - Quarter 3 - October to December 2011                                   | Non-Key                                  | Councillor Michael Braley                |                 |
| 17              | Executive             | 13 Mar 2012                      |   | Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - October to December 2011 | Non-Key                                  | Councillor Michael Braley                |                 |
| 18              | Executive             | 13 Mar 2012                      |   | Quarterly Customer Services Monitoring - Quarter 3 - October to December 2011                        | Non-Key                                  | Councillor Michael Braley                |                 |
| 19              | Executive             | 13 Mar 2012                      |   | Quarterly Monitoring - Write Off of Debts - Quarter 3 - October to December 2011                     | Non-Key                                  | Councillor Michael Braley                |                 |

| <b>Item No.</b> | <b>Decision Taker</b> | <b>Expected Date of Decision</b> | <b>Original Expected Date of Decision</b> | <b>Proposed Decision</b>                                    | <b>Type of Decision (Key or Non-Key)</b> | <b>Lead Councillor/ Portfolio Holder</b>            | <b>Comments</b>  |
|-----------------|-----------------------|----------------------------------|---|---|--|---|--|
| 20              | Executive             | Awaiting New Date                | 4 Oct 2011                                | Housing Allocations Policy - Review                         | <b>Key</b>                               | Councillor Brandon Clayton                          | *Executive Committee will make recommendations to full Council |
| 21              | Executive             | Awaiting New Date                | 4 Oct 2011                                | Roxboro House - Disposal Options                            | <b>Key</b>                               | Councillor Brandon Clayton                          | *Executive Committee will make recommendations to full Council |
| 22              | Executive             | Awaiting New Date                | 12 Jan 2011                               | Town Centre Landscape Improvements (including Church Green) | <b>Key</b>                               | Councillor Brandon Clayton, Councillor Jinny Pearce | *Executive Committee will make recommendations to full Council |



**Item No. 3**

**KEY DECISION**

Proposed to be made by the Executive on **15 Nov 2011**

|   |   |   |
|---|---|---|
| <p><b>LEAD MEMBER / PORTFOLIO HOLDER</b></p> <p>Councillor Brandon Clayton</p>  | <p><b>ITEM</b></p> <p>Housing Revenue Account - Outcome of Review</p>   | <p><b>WARDS AFFECTED</b></p> <p>All Wards;</p>  |
| <p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Report of the Head of Housing</p> <p><b>REPORT AUTHOR</b></p> <p>L Tompkin<br/>Head of Housing and Community Services</p> | <p><b>SUMMARY</b></p> <p>To consider the final outcome of the Review of the Housing Revenue Account.</p>      | <p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> <p>To seek agreement for the Council's 30 year Business Plan and to agree the financial payment of debt</p> |
| <p><b>CONSULTATION DETAILS</b></p>  | <p><b>Method of Consultation</b></p>  | <p><b>Consultation Period or Dates</b></p>  |
| <p>Briefings<br/>Attendance at Borough Tenants Forum<br/>Letter to tenants</p>  | <p>Councillors<br/>Borough Tenants Forum<br/>Directors and Heads of Service, Redditch<br/>Borough Council</p> | <p>October - November 2011</p>  |

**DECISIONS TO BE MADE IN PARTNERSHIP WITH**

Not applicable

**KEY DECISION**

Proposed to be made by the Executive on **15 Nov 2011**

|   |  |  |
|---|--|--|
| <p><b>LEAD MEMBER / PORTFOLIO HOLDER</b></p> <p>Councillor Michael Braley</p>   | <p><b>ITEM</b></p> <p>Sandycroft - Future of Site</p>  | <p><b>WARDS AFFECTED</b></p> <p>(Central Ward);</p>  |
| <p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Report of the Head of Finance and Resources</p> <p><b>REPORT AUTHOR</b></p> <p>M Bough<br/>Housing Policy and Performance Manager</p> | <p><b>SUMMARY</b></p> <p>To consider the future of the site known as Sandycroft.</p> <p>[The report may contain exempt information as defined in S.100 of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, as they may contain information relating to the financial of business affairs of any particular person (including the authority holding that information. In view of this it is anticipated that discussion of these matters will take place after the exclusion of the public.]</p> | <p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> <p>Decision of Council required regarding future of site</p> |

| <b>CONSULTATION DETAILS</b> | <b>Method of Consultation</b>  | <b>Consultation Period or Dates</b> |
|-----------------------------|--|-------------------------------------|
|                             | Stakeholders<br>Redditch Borough Council Officers<br>Worcestershire County Council<br>Homes and Communities Agency |                                     |

DECISIONS TO BE MADE IN PARTNERSHIP WITH

**KEY DECISION**

Proposed to be made by the Executive on **15 Nov 2011**

|  |   |   |
|--|---|---|
| <p><b>LEAD MEMBER / PORTFOLIO HOLDER</b></p> <p>Councillor Juliet Brunner</p>  | <p><b>ITEM</b></p> <p>Redditch Community Safety Partnership - Future arrangements</p>   | <p><b>WARDS AFFECTED</b></p> <p>All Wards;</p>                          |
| <p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Report of the Head of Community Services</p> <p><b>REPORT AUTHOR</b></p> <p>A Heighway, Head of Community Services</p> | <p><b>SUMMARY</b></p> <p>To request Members to approve the merger of Redditch Community Safety Partnership (RCSP) with Bromsgrove Community Safety Partnership (BCSP) and Wyre Forest Community Safety Partnership (WFCSP). This would result in the creation of a North Worcestershire Community Safety Partnership (NWCSP).</p> | <p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p>                     |
| <p><b>CONSULTATION DETAILS</b></p> <p>Briefings<br/>Reports</p>  | <p><b>Method of Consultation</b></p> <p>Councillors<br/>Responsible Authorities which include the Police, Fire Service, Primary Care Trust, Worcestershire County Council, the Police Authority and Chief Executives.</p>   | <p><b>Consultation Period or Dates</b></p> <p>June to November 2011</p> |

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

**KEY DECISION**

Proposed to be made by the Executive on **10 Jan 2012**

| <b>LEAD MEMBER / PORTFOLIO HOLDER</b>   | <b>ITEM</b>   | <b>WARDS AFFECTED</b>                               |
|---|---|---|
| Councillor Jinny Pearce   | Core Strategy - Consultation  | All Wards;  |
| <p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b><br/>Report of the Head of Planning and Regeneration</p> <p><b>REPORT AUTHOR</b><br/>E Baker<br/>Acting Development Plans Manager</p> | <p><b>SUMMARY</b></p> <p>To seek endorsement of the Core Strategy Consultation including:</p> <ul style="list-style-type: none"> <li>- Appendix A - Officer Responses to Core Strategy Consultation 21st January – 4th March 2011;</li> <li>- Appendices B to L - as part of the Local Development Framework (LDF) Evidence Base. Appendix B for use in Development Management decision making;</li> <li>- Appendix M - (Local Development Scheme No.5) with revised Local Plan timescales; and</li> <li>- Appendix N - (Consultation Booklet on Redditch Growth) for consultation during January to March 2012 and associated</li> </ul> | <p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> |

|                             |  |  |
|-----------------------------|--|--|
|                             | background documents; and<br>- Appendix O – Sustainability Appraisal |  |
| <b>CONSULTATION DETAILS</b> | <b>Method of Consultation</b>  | <b>Consultation Period or Dates</b>                                |
|                             | Members and the Planning Advisory Panel (PAP)                        | Planning Advisory Panel meetings between October and December 2011 |

|  |
|--|
| DECISIONS TO BE MADE IN PARTNERSHIP WITH |
| Not applicable                           |

**KEY DECISION**

Proposed to be made by the Executive on **31 Jan 2012**

|   |   |   |
|---|---|---|
| <p><b>LEAD MEMBER / PORTFOLIO HOLDER</b></p> <p>Councillor Jinny Pearce</p>   | <p><b>ITEM</b></p> <p>Statutory Development Management Services<br/>- Proposed Fees</p>   | <p><b>WARDS AFFECTED</b></p> <p>All Wards;</p>      |
| <p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b></p> <p>Report of the Head of Planning and Regeneration</p> <p><b>REPORT AUTHOR</b></p> <p>A Rutt<br/>Development Control Manager</p> | <p><b>SUMMARY</b></p> <p>To consider proposed Planning Application fees as a result of recent changes to legislation, which requires Local Planning Authorities to set their own Planning Application Fees.</p> | <p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> |
| <p><b>CONSULTATION DETAILS</b></p>  | <p><b>Method of Consultation</b></p>  | <p><b>Consultation Period or Dates</b></p>          |
| <p>Website consultation. Agents focus group debate / discussion and comment.</p>  |   | <p>To be confirmed</p>                              |

DECISIONS TO BE MADE IN PARTNERSHIP WITH



**KEY DECISION**

Proposed to be made by the Executive on **31 Jan 2012**

|  |   |   |
|--|---|---|
| <p><b>LEAD MEMBER / PORTFOLIO HOLDER</b><br/>Councillor Michael Braley</p>   | <p><b>ITEM</b><br/>Street Naming Policy - Review</p>                        | <p><b>WARDS AFFECTED</b><br/>All Wards;</p>         |
| <p><b>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</b><br/>Background Papers: none specified.</p> <p><b>REPORT AUTHOR</b><br/>D Poole, Head of Business Transformation</p> | <p><b>SUMMARY</b><br/>To consider a review of the Street Naming Policy.</p> | <p><b>REASONS FOR BEING ON THE FORWARD PLAN</b></p> |
| <p><b>CONSULTATION DETAILS</b></p>   | <p><b>Method of Consultation</b></p>  | <p><b>Consultation Period or Dates</b></p>          |

DECISIONS TO BE MADE IN PARTNERSHIP WITH

